**(Insert service name)**

**Breastfeeding Service Specific Guideline – (insert service name)**

***Note:*** *This guideline template is a 1-2 page document designed to complement your service policies by providing written documentation of the policy/procedure/guideline elements recommended as best practice by Munch & Move. The Good for Kids team acknowledges Western Sydney LHD as the original creator of this guideline template.*

*To use this template, insert your service name where highlighted yellow, and add a statement of how your service is following each guideline element (example statements written in green).*

(Insert service name) recognises the importance of healthy eating for the growth, development and wellbeing of young children and is committed to promoting and supporting healthy food and drink choices for children in our care. This policy affirms our position on the provision of healthy food and drink while children are in our care and the promotion and education of healthy choices for optimum nutrition.

As such, (insert service name) commits to the following statements, aligned with NSW Health *Munch & Move* program:

* Families are informed that the service provider and educators support breastfeeding when the families first make contact with the service provider (or during orientation)
	+ *e.g. We ensure that staff communicate that our service is breastfeeding friendly when a new family or educator makes contact regardless of the age of their child*
* Families are asked about breastfeeding at the time of enrolment
	+ *e.g. We have an enrolment checklist that includes asking families about breastfeeding at the time of enrolment*
* Services develop a documented feeding plan for breastfed infants
	+ *e.g. We have a proforma template that all our educators are trained to complete so our service can work with families to develop a feeding plan for their child*
* Services provide a supportive physical environment for mothers who want to breastfeed (e.g. access to a comfortable place for mothers who want to breastfeed or express breastmilk, access to a fridge to store expressed breastmilk)
	+ *e.g. We have a private room located at the front of our service for breastfeeding mothers and educators. We provide a comfortable couch, music services, electrical outlet and a small play space. A fridge and handwashing facilities are located close to this space*

Revised: (insert date)